



DRAKE FUND

DRAKE FUND ATHLETIC COMMITTEE FUNDING REQUEST FORM

Sport: _____ Coach: _____ Date: _____

Description of Request: _____

Total Cost (including tax and shipping): _____

Please provide the following information. (Anything provided by the Athletic Dept. will not be funded by Drake Fund.)

1. Is other funding available? (District, Parents, Team Fundraising?) Yes or No
2. Does this relate to the sport's in-season activities? Yes or No
3. Is this a one-time request (Drake Fund does not fund recurring requests.) Yes or No
4. Is this sport-specific, multi-sport or a school-wide request? (Drake Fund purchases are school property and must remain on-site.) Yes or No
5. Drake Fund does not reimburse after the fact purchases unless there are extraordinary circumstances in which a copy of the invoice along with a copy of your cancelled check or credit card statement MUST be provided.
6. If this request for funding is approved, the Athletic Director will complete an "Athletic Committee Check Request Form" and submit it to the Athletic Committee Treasurer so that payment can be made.

THIS FORM MUST BE ROUTED THROUGH THE DRAKE ATHLETIC DIRECTOR.

Reviewed by Alex Chapman: _____ Date: _____

The Drake Fund is a volunteer board of parents working together to enhance the high school experience for all Drake students. One of our goals is to purchase the supplies and equipment needed by our athletic teams to help them stay healthy, strong, and competitive.

www.drakefund.org